

BUSINESS EXPANSION & ATTRACTION PROGRAM SCOPE OF WORK

BUSINESS NAME		DATE SUBMITTED
JOB LOCATION	APPLICANT	PHONE & EMAIL
CONSTRUCTION FIRM	PROJECT MANAGER	PHONE & EMAIL

PROJECT OVERVIEW

PROJECT SUMMARY	
<p>PROJECT OBJECTIVES</p> <p>Describe the high-level goals of the project and how they relate to overall business objectives.</p>	

TIMELINE

PERMIT ISSUED DATE	
CONSTRUCTION WORK START DATE	
ESTIMATED COMPLETION DATE	

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SCOPE OF WORK

PROJECT DELIVERABLES

Please list all project deliverables and briefly describe each.

DELIVERABLE NO.	DESCRIPTION
1	
2	
3	
4	
5	
6	

EXCLUSIONS

Please list the activities that are out of scope or the tasks that you will not complete/provide as outputs of this project.

This project will NOT accomplish or include the following:	
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ESTIMATED COSTS

EXPENSE	DESCRIPTION	COST
TOTAL		

